

POSITION OPENING

LITTLE ANGELS ACADEMY PRE-SCHOOL DIRECTOR

The Program Director for Little Angels Academy is responsible for providing a safe and developmentally appropriate preschool program in the Catholic tradition in accordance with all relevant legislation, policies and procedures. The Program Director is responsible for administering and planning an effective program to educate young children using core curriculum standards and consistently integrating articles of faith with the Roman Catholic tradition. The Program Director will be respectful of Parish Staff, Teachers, Employees, Children, Staff and Parishioners at Large. The Director holds primary responsibility for developing the strategic plan of Little Angels Academy, including Curriculum Development, Enrollment, Institutional Advancement, and compliance standards of the Federal, State, Municipal, Diocesan and Parish entities. Failure to meet these obligations may place the Academy at risk. The position is part-time, year round. The Program Director reports to the Pastor.

Interested applicants should submit a resume, copies of all certifications, and names of three references with a cover letter to:

Anne Marie Gavin
Pastoral Associate for Parish Administration
St . Andrew the Apostle Parish Community
27 Kresson-Gibbsboro Road
Gibbsboro, NJ 08026

Applications with all supporting materials must be received by Tuesday, December 20, 2011.